

# Architectural Review Application

Click [HERE](#) for application instructions



[www.LongwoodGreen.org](http://www.LongwoodGreen.org)

Date

Lot Number

Select Plat   
 Amended Plat of Longwood Green  
 Replat - Amended Plat of Longwood Green

Click [HERE](#) to locate your LOT number and PLAT ID

Homeowner Name

House Number  Street  Longwood, FL 32750

Mailing Address   
 Same as Above

Phone Number

Email Address

Request Type  Fence  Re-Roof  Paint  Addition  Landscaping  Driveway  Windows  Solar Heater  Other

Description of Proposed Changes, Additions, or Repairs

Homeowner Signature

Attach a copy of a site plan or survey showing where the addition such as fence, pool, solar heater, etc. is to be located and denote setback measurements to the property line if applicable. All materials, dimensions and finishes must be described in detail. Color sample swatches must be attached for roof shingles, house paint or other finishes. All requests must conform to local zoning and building regulations. Property owner **must obtain all necessary permits** if application is approved by the Architectural Review Board. Please allow thirty (30) days for this application to be processed.

-----Section below to be completed by Architectural Review Board-----

APPROVED as SUBMITTED  APPROVED with REQUIRED CHANGES (see notes)  DENIED (see notes)

Application Review Notes/Comments

All approvals are subject to the following:

- Property owner must accept liability for damage to HOA common areas, rights-of-way or other property
- Property owner must abide by all HOA Covenants and By-Laws and obtain any necessary permits
- Property owner must continue to maintain property during all phases of approved project
- All work must be completed within ninety (90) days of the date of this signed approval
- CITY OF LONGWOOD - PERMITTING DEPARTMENT - For this approval to be valid:
  - This application MUST have the Architectural Review Board seal of approval
  - This application MUST have three signatures below

SITE/PLOT PLAN AND/OR COLOR SAMPLES ATTACHED

PROJECT STARTED WITHOUT PRIOR ARB APPROVAL

Architectural Review Board Signature / Date

Please mail, fax or email application to:

Specialty Management Company of Central Florida, Inc.  
882 Jackson Avenue • Winter Park, FL 32789  
407-647-2622 • 407-647-3226 fax  
ARB@greatcommunities.com

Architectural Review Board Signature / Date

Architectural Review Board Signature / Date